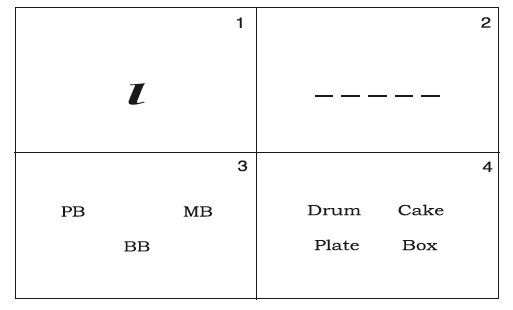
Improving Your Learning Skills

**Name:**

*Listening is probably our most important communication skill, yet most of us do it poorly. It is especially important in class. Being a successful student requires active listening. Active listening requires concentration and mental participation.*

**Directions:** Use the following diagram to practice active listening. As the instructor reads the directions orally, respond accordingly on the diagram. Notice that the boxes are numbered.



Improving Your Learning Skills- Reflection

**Name:**

After discussing the answers as a class, reply to the following questions.

1. How successful were you in following all of the directions?
2. What kept you from being successful? (Or what helped you to be successful?)
3. What lesson does your performance on this task teach you about becoming a better communicator?
4. What could have helped you to be more successful?
5. How could asking for clarification have helped?